

## Client's Checklist

## Muttley Crew Pet Sitting

Pat Wrisley

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Please note:

1. Call your Vet ahead of time and leave credit card in case of emergency.
2. When you provide an extra key, be sure it works first.
3. Have extra supplies available in the event you cannot return when expected.
4. Make arrangements for snow removal.
5. Leave everything needed for the pet sitter in one general area.
6. If requiring night visits, put a timer on lights.
7. Leave a key for a neighbor in case of emergency or in the event of extreme weather.
8. Alert Alarm Company of authorized person in home.
9. Take our phone number with you.
10. Check batteries in electronic collars.

Tasks the client should have done prior to the pet sitter's arrival:

Key Works	Thermostat Adjusted
Trash Emptied	Toilet Lid Down
Off-Limit Rooms Closed	Dirty Dishes Cleaned
Timers on Lights	Fence Locked/Closed
Lawn Mowed	All Doors/Windows Locked
Alarm Company Alerted	All Appliances Off/Unplugged
Washing Machine Closed	Neighbor Notified of Absence
Last Minute Instructions for Sitter	Supplies for Sitter Out